

Citrix Remote Access provides secure access to the firm's computer resources using a web browser and any available computer. Key benefits include the speed and responsiveness of applications, ease-of-use and security. It does not require your work P.C. to be powered on, monitor configurations are less challenging and both Mac and Windows operating systems are supported using most web browsers.

This solution provides access to the majority of firm-standard applications, including Microsoft Office, FileSite, Aderant and Big Square. It does not currently provide access to the Client Matter Memo or other custom and office-specific applications such as Propel, Close-It, Lawgic or DoubleTime. These applications may be included during a later release, if possible.

Citrix Remote Access is not currently supported from mobile devices, such as the iPad, iPhone or Android tablets and phones, and the ability to locally save documents is prohibited by firm policy. For security reasons, **after two hours of inactivity the application will close automatically**.

These instructions will guide you through the process of installing the Citrix Receiver on your Mac computer. You install the Citrix Receiver only once per computer.

*** Please Note: Your Mac computer must be using at least OS X 10.10 (Yosemite) to install the receiver. ***

Open a browser and go to <u>https://citrix.gray-robinson.com</u>

OR

Go to <u>www.gray-robinson.com</u> and scroll to the bottom of the page. Click on G|R Extranet. Click the first button on Extranet page, **GrayRobinson Citrix Remote Access**.

- Type your user name in the *User name* field.
- Type your network password in the *Password* field.
- Click Log On.
- Choose the **Duo** authentication method (Send Me a Push, Call Me or Enter a Passcode) to login.
- 2. Depending upon what browser you use, you may see one of these notices:

From FireFox:

Click Save File

From Safari:







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From Chrome:

- Access the Downloads folder on your Mac. Find and select the CitrixReceiverWeb.dmg file. When prompted, click Install Citrix Receiver.
- 4. Follow the instructions provided by the Receiver Installer.

5. Click **Agree** to accept the terms of the license agreement.

6. Type your computer user name and password, then click **Install Software** to finish the installation process.

etinge Receiver	Thank you for downloading Citrix Receiver
	About Installing Citrix Receiver
Install Citrix R	eceiver Uninstall Citrix Receiver
000	Install Citrix Receiver
e Introduction	Welcome to the Citrix Receiver Installer To install Citrix Receiver for Mac, click Continue. You will be guided through the steps necessary to install Receiver on your Mac.
Destination Select Installation Type	
 Summary 	
	Go Back Continue
000	Minstall Citrix Receiver
	Software License Agreement
© Introduction	English :
License Destination Select	CITRIX LICENSE AGREEMENT Use of this Citrix Receiver software is subject to the Citrix license
Installation Type	covering the specific edition of the Citrix product with which you will be using this software. Your use of Citrix Receiver is limited to use on the devices for which it was constal for concention to the Citrix reconcertic).
© Installation © Summary	Certain third-party software may be provided with this software that is subject to separate isoense conditions. The iscenses are located in the third-party licenses file accompanying this component or in the
	Corresponding science lines available at www.comx.com. Chris and Chris Receiver are trademarks and/or registered trademarks of Citrol Systems, Inc. in the U.S. and other countries. CTX, code: CRM_R, A121142
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7. When the Citrix application page opens, select the appropriate icon or category (for example: Office 2016 to access Outlook, Word, etc.), or click **All** to see all programs available on Citrix.

GRAY ROBINSON		APPS
Aderant Expert	Office 2016	Other Applications
	GR	Ü
Big Square	Intranet	Ultipro